

**County of Santa Clara
Office of the Sheriff – Custody Bureau**

Main Jail Division
150 West Hedding Street
San Jose, California 95110

Laurie Smith
Sheriff



ADMINISTRATIVE DIRECTIVE

TO: Main Jail Staff

FROM: Lieutenant Gill #10437, Main Jail ADC *L.Gill*

DATE: March 9, 2018

SUBJECT: MAIN JAIL ADMINISTRATIVE DIRECTIVE #2018-002 Revised

The following directive supersedes Main Jail Administrative Directive #2018-001, dated March 8, 2018. This revised directive will take effect immediately and will remain in effect until further notice.

As a reminder, Board of Supervisors policy is clear regarding providing ICE Agents access to individuals or providing ICE access to County facilities for investigative interviews or other purposes. Additionally, the mere presence of ICE agents in our jail facilities may be disruptive to our operations. Therefore, NO ICE or HSI (Homeland Security Investigations) employees will be allowed into the jail facilities unless they have a federal warrant.

In the event ICE or HSI employees request a reason for why they were refused entry into the jail facilities, the deputy/officer refusing entrance shall summon a sergeant or higher to explain to the ICE or HSI employees the reason entry was denied.

If any federal agent wishes to enter our jail facilities (FBI, USMS, DEA, etc.), please request a supervisor or higher to respond before you allow access so the reason for their access can be ascertained and documented.

The applicable Santa Clara County Board of Supervisors Policy is stated below.

(3.54 CIVIL IMMIGRATION DETAINER REQUESTS (Adopted 10-18-11)

(C) Except as otherwise required by this policy or unless ICE agents have a criminal warrant, or County officials have a legitimate law enforcement purpose that is not related to the enforcement of immigration laws, ICE agents shall not be given access to individuals or be allowed to use County facilities for investigative interviews or other purposes, and County personnel shall not expend County time or resources responding to ICE inquiries or communicating with ICE regarding individuals' incarceration status or release dates.)

Attached below are images of what ICE and HSI Agents identification badges might look like.



If you have any questions regarding this directive, please contact your immediate supervisor.

CC: Undersheriff Neusel
Assistant Sheriff Beliveau
Captain Taylor- Main Jail Division
Captain Grumbos, Elmwood Division
Captain Sepulveda, MJETT Division
Captain Hoyt, Administrative Services Division
Captain Davis, Support Services Division
Main Jail Lieutenants
Main Jail Sergeants
Administration File